

# Village of Caronport, Province of Saskatchewan

## Bylaw 2021-10

### A Bylaw of the Village of Caronport for the Maintenance and Management of the Waterworks System and Sanitary Sewer System and for Collection of Water and Sewer Rates.

Council of the Village of Caronport, in the Province of Saskatchewan, enacts as follows:

#### 1. Definitions

In this Bylaw, the words:

VILLAGE means the Village of Caronport, its employees or employees whose employment requires them to undertake certain works under this bylaw.

COUNCIL means an elected member of the Council of the Village of Caronport.

DUE DATE means the date by which payment is required by the Village of Caronport, and for the purposes of this bylaw includes payments received through the mail bearing the due date as the date of mailing.

CUSTOMER means a person who is applying for service from the Village or being provided with water and sewer service by the Village.

WATER AND SEWER RATES BYLAW refers to the then current bylaw of the Village of Caronport that details the rate to be charged for the usage of water & sewer by the customer.

#### 2. Waterworks System

1) Every Customer desiring to have his or her premises connected to the waterworks system shall apply to the Village for that service.

2) The Council may cause to be installed in the premises of every Customer applying for or receiving water service a meter to be placed upon any service pipe or connection in the premises to the satisfaction of the Village.

3) Every new customer intending to receive water service from the Village of Caronport shall deposit with the Village of Caronport a water fee as indicated in the most recent Utility Fees Policy.

4) Provided that where any Customer receiving water service notifies the Village that he or she intends to cease receiving water service and the account balance for the Customer is paid in full, the fees shall be refunded to the original depositors or applied against any final balance owing by the customer for water and sewer.

5) Every Customer who is required to install a water meter shall provide at his or her own expense a suitable place in his or her premises for the installation and placement of the meter.

6) In the event of any Customer failing to pay the meter fee upon demand, water service may be shut off from the customer.

7) Where more than one meter is required in any premises then an additional fee, as indicated in the most recent Utility Fees Policy, shall be charged when service is provided through such meter.

8) Every customer shall give every facility for the installation of water meter(s) and shall protect same from frost and other injury so that the meter shall not in any way be damaged thereby. In cases where the Village considers any meter insufficiently protected from frost, the water may be shut off until measures have been taken for its protection to the satisfaction of the Village.

9) The Village Administrator may, with or without a request of any Customer, or shall upon request of an owner or tenant, remove any meter placed under the provisions of this bylaw that is suspected of not correctly measuring the quantity of water delivered through the same and have the meter tested. If the meter is found to register less than 5 percent (5%) over or five percent (5%) under the actual quantity it shall be deemed to be correct. Any Customer requesting the testing of his or her meter shall, with the said application deposit as indicated in the most recent Utility Fees Policy, with the Village Administrator to cover the cost of the said test, which shall be refunded to him or her if the meter shows an incorrect measurement of more than five percent (5%), otherwise the deposit shall be retained by the Village.

10) In the event that a meter when checked is found to have failed to register correctly during any portion of the preceding billing period, the amount of water



consumption for such period shall be taken to be either the same as that of the next previous period in which the meter has registered correctly or the same as that of the corresponding period of the next preceding year, whichever may be more advantageous to the owner or tenant.

11) The following classifications for water service shall exist within the Village of Caronport:

Residential Customer Rate shall be the rate applied to all customers who reside in a private home or multiple unit dwelling.

Condominium Rate shall be the rate applied to the Golden Age Condominium as a whole at the rate of 15X Residential Customer Rate.

Large Commercial Rate shall be the rate applied to commercial businesses, schools, colleges, hotels, restaurants, churches and laundromats who may also supply washroom and shower facilities for multiple users.

Small Commercial Rate applies to commercial businesses who serve a limited numbers of users.

Bulk Water Rate shall be the rate charged to bulk water customers who purchase water from the coin-operated machines located in the Village Fire Hall and at the Highway Bulk Station.

12) The charges to be paid by Customers for water services shall be billed for a period of one month. The bill shall be issued as quickly as possible after the month end of the billing period.

13) The due date which the customer shall remit, to the Village of Caronport, the fees described in 12 above shall be determined by the Administrator at the preparation of the bill, and shall be clearly indicated on the face of the bill. Amounts outstanding shall have a three percent (3%) penalty added thereto, forming part of the total due.

14) If an account is not paid by the due date, the water service may be discontinued, and when shut off shall not be resumed until all arrears plus a fee, as indicated in the most recent Utility Fees Policy, to cover the expenses involved, is paid to the Village office, or payment arrangements considered acceptable to the Administrator have been arranged. A reconnection fee, as indicated in the most recent Utility Fees Policy, will also be charged for any other reason that service was discontinued.

15) The collection of the charges for water service, cut-off and resumption of such services, sums collected from customers and the supervision of all books, accounts and other records in connection with the water service shall be under the immediate control of the Village Administrator.

16) The Village may enter the premises of any customer at any reasonable time, for the purpose of installing meters, examining pipes and fixtures, repairing same or ascertaining the quantity of water used and the manner of its use.

17) No person other than the Village Administrator, a Public Works Employee, the Mayor or Council member of the Village, or anyone authorized by any of them, or members of the Fire Department in the regular course of their duty, shall open, close or interfere with any hydrant, gate or valve connected with the waterworks system, and no owner or tenant shall in any way interfere with any stop cock, pipe or other waterworks appliance outside of his or her premises, nor shall he or she interfere with any meter, whether inside or outside of his or her premises.

18) No person shall turn water on in any premises or open a Village cock or curb stop except the Village Administrator, Public Works employee, Mayor or Council Member of the Village Public Works Committee member, or a person authorized by any of them. When water has been turned off for non-payment of rates or for failure to protect meters or pipes to the satisfaction of the Village, or for any other necessary or proper reason; no person shall turn it on again who is not duly authorized to do so.

19) For the purpose of making repairs to the main or of connecting or repairing service pipes or constructing extension or new work or any other work, the Village shall have the right to shut off the water from any customer without notice and to keep it shut off as long as may be necessary to enable the work to be completed.

20) The Village shall not be liable for property damages caused by the breaking of a pipe or attachment, or shutting off water to repair mains or connections, provided that whenever it is intended to shut water off for more than six (6) hours at any one time reasonable notice of such intention shall be given. The Village will be responsible for repairs done within the village road allowance; it will be restored to



grade including topsoil with seed and/or gravel. Previous improvements to the Village road allowance will NOT be restored or compensated for. Homeowners wanting to make improvements beyond these limits are doing so at their own expense and at their own risk.

21) Subject to Paragraph 22 hereof, the Village shall have the right to limit the amount of water furnished to any customer, upon reasonable notice to the Customer of such intended action.

22) Every customer intending to vacate any premises supplied with water for the waterworks system or who intended to discontinue the use of water shall give notice of the same to the Village and shall turn off the stop cock on the inside of the building before leaving.

23) To prevent freeze-up, the Village may authorize or instruct the Customer to connect a "bleeder" line or open a tap. The additional cubic meters of water thus consumed is to be estimated and deducted from the charges made to the Customer during the period the water is permitted to run. This paragraph applies only where the Village is satisfied the service pipes outside the private property are not at sufficient depth below the surface of the ground to prevent freeze-up.

23.1) Where a customer permits a water meter to freeze up and damage to the meter results, repairs shall be made by the Village with rate for replacement or repair plus any materials, estimated water loss and a minimum one hour service charged as indicated in our Damaged Water Meter Policy and Utility Fees Policy shall be added to the Customer's account.

24) Unless the Village Administrator is notified by the Customer in writing, in advance, that water service is to be disconnected, water shall be billed on a continuing basis.

25) The Owner is responsible to notify the Village Office of any tenant change prior to the vacating of the rental property by the tenant so that arrangements for the final bill can be arranged.

26) Water Meter readings shall be submitted on a monthly basis, indicating the current reading of the customer's water meter. Water meters shall be physically read by an employee of the Village of Caronport, once per annum.

27) If a customer whose meter has not been read in the last year fails to provide the Village of Caronport with a meter reading, service to the customer may be discontinued by the Village of Caronport until a meter reading is obtained. A notice to this effect shall be given to the customer prior to service being discontinued.

28) The water meter, when installed, remains the property of the Village of Caronport. Any unauthorized person removing said meter is guilty, upon summary conviction, of an offence and may be charged under the provisions of the then current General Penalty Bylaw of the Village of Caronport.

### 3. Sewage System

1) The following classifications for sewer rental rate shall exist within the Village of Caronport:

Residential Customer Rate shall be the rate applied to all customers who reside in a private home or multiple unit dwelling.

Condominium Rate shall be the rate applied to the Golden Age Condominium as a whole at the rate of 15X Residential Customer Rate.

Large Commercial Rate shall be the rate applied to commercial businesses, schools, colleges, hotels, restaurants, churches and laundromats who may also supply washroom and shower facilities for multiple users.

Small Commercial Rate applies to commercial businesses who serve a limited numbers of users.

2) Rental rates or service charges imposed by the Water & Sewer Rate Bylaw shall commence at and from the time the sewer outlet is open to receive drainage, irrespective as to when plumbing fixtures are installed, provided the premises is occupied.

3) The rent or service charges payable hereunder shall be paid at the Office of the Village Administrator.

4) The charges to be paid by Customers for sewer rental services shall be billed for a period of one month. The bill shall be issued as quickly as possible following the billing period.



- 5) The due date by which the customer shall remit, to the Village of Caronport, the fees described in 4) above shall be determined by the Administrator at the preparation of the bill, and shall be clearly indicated on the face of the bill. Amounts outstanding for sewer rental shall have a three percent (3%) penalty added thereto, forming part of the arrears due.
- 6) The collection of the charges for sewer rental, cut-off and resumption of such services, sums collected from customers and the supervision of all books, accounts, and other records in connection with the water service shall be under the immediate control of the Village Administrator.
- 7) Unless the Village Administrator is notified by the Customer that sewer service is to be discontinued, sewer service shall be billed on continuing basis.
- 8) The owner is responsible to notify the Village Office of any tenant change prior to the vacating of the rental property by the Tenant so that arrangements for the final bill can be arranged.

4. Wastewater Fee

- 1) All customers who are connected to the Village of Caronport sewage system shall pay a wastewater fee per cubic meter of water consumed.
- 2) The rent or service charges payable hereunder shall be paid at the Office of the Village Administrator.
- 3) The charges to be paid by Customers for sewer rental services shall be billed for a period of one month. The bill shall be issued as quickly as possible following the billing period.
- 4) The due date by which the customer shall remit, to the Village of Caronport, the fees described in 3) above shall be determined by the Administrator at the preparation of the bill, and shall be clearly indicated on the face of the bill. Amounts outstanding for the wastewater fee rental shall have a three percent (3%) penalty added thereto, forming part of the arrears due.

5. Water and Sewer Connection

- 1) Upon written application of the owners of abutting lots, permission to construct sewer and water connections extending from the sewer and water main to the street line may be granted, and the Village Council shall grant permission as to materials used and contractor used. All costs relating to the extension of sewer or water connections from the Main to the property line shall be the responsibility of the property owner, except when the lot is owned by the Village, in which case it shall be included in the cost of the lot when sold.
- 2) The amount to be assessed in respect of each connection shall be calculated as from the centre of the street, whether or not the main to which the connection is made is laid in the centre of the street.
- 3) The assessment of cost for each connection shall be payable in a lump sum by the owner on demand to the municipality, or if not paid by collected forthwith in the same manner as water & sewer rates.
- 4) All expenses for the cleaning or clearing of blocked sewer connections shall be the responsibility of the Customer regardless of whether the problem occurs on Village or private property, provided however, if the problem is that of broken pipes on Village property, the Village shall be responsible.

5. General

- 1) For the purpose of this bylaw, the payment by an owner or tenant of any rates or levies charges hereunder shall constitute acceptance of a contract for the supply of such services between the Village and such Customer in accordance with this bylaw and subsequent amendments which may be added from time to time.
- 2) Any person found guilty of a breach of any provision of this bylaw, or any Customer interfering with or obstructing a representative of the Village or their duly authorized assistant in their work, shall be guilty of an offence and liable upon summary conviction to the penalties imposed by the General Penalty Bylaw of the Village of Caronport.

**Repeal Bylaw**


Bylaw No. 2019-04 is hereby repealed.



**Coming Into Force**

This bylaw shall come into force on January 1, 2022 and shall come into effect when signed by all parties to the individual agreement.

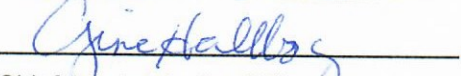


  
Daniel Buck, Mayor

  
Chief Administrative Officer

Read a third time and adopted by the  
Council of the Village of Caronport on the  
16<sup>th</sup> day of December, 2021.

Certified a true copy of Bylaw #2021-10  
adopted by The Village of Caronport on  
the 16<sup>th</sup> Day of December, 2021.

  
Chief Administrative Officer

