

## VILLAGE OF CARONPORT

### BUILDING PERMITS

1. Development Permit

-Complete a development permit and submit it to the Village of Caronport. This will ensure that your proposed building will be compliant with our Zoning Bylaws.

2. Building Permit

-You will be provided with a checklist to assist you to complete a building permit application.

-If you are unable to locate the property pins you may be required to submit a Real Property report with your application.

-The Village of Caronport will submit a request for services to MUNICODE.

### BEFORE YOU BUILD

3. Contact Sask 1<sup>st</sup> Call – 1-866-828-488

-Contact Sask 1<sup>st</sup> to locate lines even if you aren't digging. If you place any building over top of lines you are responsible for the cost if the lines must be relocated or you may be required to remove the building.

4. Contact Village of Caronport – 306-756-2225

-Water and sewer lines must be located and our Public Works Superintendent will supervise your connection to Village Utility lines.

-The Village will provide you with a water meter. This meter remains the property of the Village, however, you are responsible for it's safety and you must protect it from damage in any way.

5. Contact TSASK for your plumbing permit. This is an online service so please visit their website at [www.tsask.ca](http://www.tsask.ca).

6. You will receive your approved building permit from the Village of Caronport. You are required to pay the Village's fee and the cost of MUNICODE plan review and inspections before you will receive your permit. Please do not commence work on the building before you receive your building permit.

### CONSTRUCTION

7. MUNICODE will supply you with a list of inspections which must be completed when you receive your approved Building Permit. You will be charged for additional inspections if required due to incomplete work (deficiencies) at the time of inspections.

8. You are responsible to contact all other agencies to connect to their services, for example, SaskPower, SaskTel, SaskEnergy, etc.

9. The Village of Caronport will close your building permit when the final inspection is completed and all deficiencies have been corrected.